

MINUTES

JANUARY 8, 2009

PRESENT: Richard Sommerville, Advanced Care Hospital of Montana; Dianne Lehm, Big Sky EDA; Dan Bryan, Billings/Airport Fire; Kathy Gibson and Terry Larson, Billings/Fire; Gary Workman, Billings/Public Works-Water; Joe Marcotte, Billings Clinic; Kathy Aders, Billings Public Schools; Greg Neill, ConocoPhillips; Duke Nieskens, County Water District-Billings Heights; Jeff Ashworth, DXP; Rick Musson, Laurel Police Dept; Bill Rash, Lockwood Fire District; Woody Woods, Lockwood Water/Sewer; Cliff Haaland, Lutheran Disaster Response; Paul Hutter, MSSC; Thomas Frieders, National Weather Service; Hillary Harris, Debbie Hedrick, Judy Watkins, Barbara Schneenan, Arianne Rapkach, Riverstone Health; Patrick O'Neill, St. Vincent Healthcare; Rae Ann Haight, US Postal Service; Sheri Centifanto and Pam Sanderson, United Way; Chuck Bikle, and Ron Glass, YARES; Jim Kraft, Yellowstone County DES; Thomas Jones, Paul Bunch, Heather Stricker, Montana Army National Guard.		
INTRODUCTIONS		
AGENDA ITEMS	DISCUSSION	ACTION STEPS / FUTURE EVENTS
MINUTES	Minutes from the previous meeting approved as distributed. [ASHWORTH/NEILL]	
FINANCIAL REPORT	<u>QUARTERLY FINANCIAL REPORT</u> [JIM KRAFT] Balance in account - \$24,472.15. However \$7861.16 belongs to the EOC communications grant that are just pass thru funds. So the actual LEPC <u>balance is \$16,610.99.</u>	Next report due March 2009
COMMITTEE REPORTS	<u>EXERCISE DESIGN COMMITTEE:</u> [JEFF ASHWORTH, CHAIR] Jeff reported that the Exercise Design Committee did not meet in December. Planning for upcoming exercises in 2009 will begin in earnest after the 1 st of the year. A total of 5 exercises (4 within this area) have been proposed. <u>EARTHQUAKE:</u> Nothing new to report regarding the future exercise: Epicenter in the Columbus area. <u>POSTAL SERVICE DRILL:</u> Planning has been postponed until further notice. <u>JOINT REGIONAL HAZMAT TEAM EXERCISE</u> [BILLINGS/BOZEMAN]: Still in the planning stages. <u>VIGILANT GUARD EXERCISE</u> , September 09/Helena: Joint force exercise. Five teams to be invited. More to follow at a later date.	Next meeting: January 27 @ 10 a.m., Billings Clinic
	<u>GRANTS COMMITTEE</u> [DIANNE LEHM, CHAIR] Nothing new to report. Expect to receive information regarding grant opportunities sometime the end of January. If received, the information will be sent out to LEPC agencies for review. <u>PRE-DISASTER MITIGATION:</u> Jim Kraft reported that the pre-disaster migration grant was submitted in mid-December and that he doesn't expect to hear anything until mid-Summer. <u>BLM FUEL REDUCTION GRANT:</u> Expect to begin utilizing this funding after the first of the year. \$18,000 was approved out of last year's funds. <u>MERSA GRANT:</u> Joe Marcotte reported that both hospitals submitted applications for grants totally approximately \$40,000.	

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

FEBRUARY 12, 2009

COMMITTEE REPORTS	<p><u>CAER/CITIZENS CORPS</u> [PAM SANDERSON, CHAIR] LEPC/MSSC Safety Conference: Pam reported that they will again have a booth at the Conference and if you would like to volunteer to help with the booth this year, please contact her.</p> <p>Citizens Corp Bulletin: This is an excellent publication and if possible Pam may start forwarding select issues or excerpts to LEPC members.</p> <p>Approximately 120 'Day of Caring' registrations have been received. Sheri did an email invitation to the Volunteer fair.</p> <p><u>RESOLVE TO BE READY CAMPAIGN:</u> Sheri will be forwarding information to LEPC members. Also Sheri has been working with Jim Kraft on the County website to make access to information easier.</p>	
	<p><u>UNIFIED HEALTH COMMAND</u> [DEBBIE HEDRICK] The next meeting will be January 23rd</p> <p><u>IMMUNIZATION GRANT PROGRAM.</u> Purchased t-dap vaccines with the grant fund which they will be offering free of charge to emergency responders. Vaccines are still available free to responders; please contact RiverStone Health @ 247-3357 for more information.</p>	
	<p><u>MEDICAL RESERVE CORPS</u> [GERRI APUNA] Nothing new to report.</p>	
	<p><u>CONFERENCE COMMITTEE</u> [PAUL HUTTER] Color flyers for the 2009/14th Annual LEPC/MSSC Safety Conference were distributed. The theme for the 2009 Conference is 'Aim [Acquire Innovate Manage] for Safety 2009'. Keynote speakers are:</p> <ul style="list-style-type: none"> ❖ Dr. Robert Chandler, Pepperdine University - Crisis Communication ❖ Frank McAllister, Stillwater Mine - Stillwater's New Safety Initiative ❖ Eric Burton, Marine Corp F-18 Pilot and Top Gun Instructor. 	
	<p><u>COMMUNICATIONS COMMITTEE</u> [PATRICK O'NEIL, Chair] Patrick reported that the Communications Committee met at 12:30 a.m. prior to the LEPC meeting. Attendance was impacted by a number of scheduling conflicts and Patrick reported that they are considering having the Communications Sub-Committees meetings following the LEPC meetings. Contact Patrick for more information: Patrick.oneil@svh-mt.org or 237-3665</p>	
	<p><u>BIG SKY 11 CONSORTIUM</u> [JIM KRAFT] Nothing new to report. Still working on securing leases from property owners for identified tower site locations.</p>	
	<p><u>TRAINING SUBCOMMITTEE</u> [JOE MARCOTTE, ACTING CHAIR] A Chair of the Training Subcommittee is still needed.</p>	
OLD BUSINESS	<p><u>ChemPack</u> [Gerri Apuna] Pending approval and adoption by the LEPC</p>	<p>February 2009</p>

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

FEBRUARY 12, 2009

NEW BUSINESS	<p><u>2009 LEGISLATIVE SESSION HB114</u> [BARBARA SCHNEEMAN] Barb took a few minutes to report on HB 114 a bill that will extend limited liability protections in a public health or other emergency to those professions that are licensed through the Department of Labor. She was hoping to gain support from the LEPC.</p> <p>It has always been the position of the LEPC to remain neutral on political positions however, individual agencies can and have offered their support during past Legislative sessions. Barb reported that she would keep everyone informed regarding this piece of Legislation.</p>	
	<p><u>BY LAWS 2009 REVIEW</u> Final review and signatures at the February meeting.</p>	February 2009
OTHER BUSINESS		
	<p><u>EMERGENCY TRAVEL ONLY DESIGNATIONS: JOE MARCOTTE</u> Joe reported that during a recent snow event an Emergency Travel Only order was issued. Which led to a number of questions regarding who makes these designations; who issues them and who enforces them?</p> <p>Discussion was that Emergency Travel Only designations are recommendations that conditions are favorable for driving/traveling. However, the individual or agency in the private sector makes the decision as to what constitutes an emergency. Emergency Responders in the public sector reported that there is the expectation that they will report for their shifts and respond to the emergency needs of the public. Road closures designations are made by the Department of Transportation when roads are impassible due to bad weather are enforced by the Highway Patrol.</p>	
	<p><u>ANNUAL REPORT – 2008</u> The final report is to be approved at the March 2009 meeting.</p>	March 2009
	<p><u>FAMILY ASSISTANCE WORK</u> Group [Dan Bryan] Progress report to be given at the February Meeting.</p>	Progress Report @ the February 2009 meeting.
	<p><u>FEBRUARY MEETING DATE & TIME CHANGE:</u> The following MOTION was made and approved. <i>MOTION:</i> <i>To move the February 12, 2009 meeting of the LEPC to the Holiday Inn Grand Montana and change the time to 11:30 A.M. to coincide with the 2009 LEPC / MSSC sponsored conference. [Larson/Workman] Approved.</i></p>	
	<p>In addition, the following MOTION was made and approved. <i>MOTION:</i> <i>To approve using LEPC funds to provide lunch for LEPC members at the February 12th meeting during the LEPC/MSSC Conference. [Musson/Sanderson]</i></p>	

There being no other business the meeting was adjourned. The next meeting will be February 12, 2009 – 11:30 a.m. Holiday Inn Grand Montana.

Kathy E. Gibson
 Recording Secretary
gibsonk@ci.billings.mt.us